

# TOWN OF WAPPINGER

**HIGHWAY SUPERINTENDENT**  
Michael Sheehan

10 HIGHWAY DRIVE  
WAPPINGERS FALLS, NY 12590

**SECRETARY**  
Karol Kelly

(845) 297-9451 Office  
(845) 298-0524



**SUPERVISOR**  
Richard Thurston  
(845) 297-4158

**TOWN BOARD**  
William H. Beale  
Angela Bettina  
Christopher Phillips  
Alfred Casella

**TOWN CLERK**  
Joseph Paoloni

## OFFICE OF THE SUPERINTENDENT OF HIGHWAYS

### Information for Highway Permit Application

#### FOR PERMIT ASSISTANCE

- Please call (845) 297-9451 for assistance with the permit application process.
- To contact this office via mail, our address is:  
Town of Wappinger Highway Department  
10 Highway Drive  
Wappingers Falls, NY 12590
- Office hours are 8:00am – 3:30pm Mon – Fri, to obtain a permit application.
- The Town Superintendent of Highways is available for meetings by appointment. Please call (845) 297-9451 to schedule an appointment.

#### PERMIT APPLICATION REVIEW

- All proposed work must be approved by the Highway Superintendent. The Highway Department will contact you concerning application status within 2-3 weeks after a complete application is filed with the Highway Department.
- The applicant for temporary or permanent driveways must be made by the property owner. Proof of property ownership will be required at the time of application.
- Application is not complete until all materials are submitted.

#### PERMIT APPLICATION FEES

- Permit application fees must be in the form of a certified check, bank check or money order made payable to Town of Wappinger. Cash will not be accepted.
- Please refer to fee schedule for permit application fee.
- The permit application fee is **NON-REFUNDABLE**. Permit application and fee must be submitted together.

#### SECURITY DEPOSITS

- Security deposits **MUST** be provided by the Permittee and be in the form of a **CERTIFIED** or **BANK CHECK** made payable to the Town of Wappinger. Personal checks will not be accepted for security deposits.
- Please refer to the Fee Schedule for security deposit amounts.
- Security deposits will be refunded to the Permittee only upon acceptance by the Town of Wappinger of completed work. Work must also be maintained to the Superintendent's satisfaction for 12 mths following completion of work before the security deposit is refunded.