**TOWN OF WAPPINGER PLANNING BOARD**

**Application No.** _____
Date Received: _____
Fee Received: _____

# APPLICATION FOR MINOR ARCHITECTURAL REVIEW (NO ESCROW TAKEN)

**TITLE OF PROJECT:** _____

**Location of Property:** _____

**NAME & ADDRESS OF APPLICANT (Corporation or Individual):**

_____
Street Town State Zip

_____
Contact Person Phone Number Fax Number

**NAME & ADDRESS OF OWNER (Corporation or Individual):**

_____
Street Town State Zip

_____
Contact Person Phone Number Fax Number

**Grid No.** _____

**Please specify use or uses of building.**

**Existing Design:** _____

_____

**Proposed Change to exterior of building or Signage:** _____

_____

**Materials to be used:** _____

_____

**Proposed cost of construction:** _____

**Zoning District:** _____ **Acreage:** _____

**Existing No. of Parking Spaces:** _____ **Proposed No. of Parking Spaces:** _____

_____
Type Name (Corporation, LLC, Individual, etc.)

_____ _____
Date Owner or representative's signature

_____ _____
Owner's Telephone No. Type Name and Title ***

_____
Owner's Address

*****If this is a Corporation or LLC please provide documentation of authority to sign.**

**Note: The following must be submitted with application.**

- **THERE IS A $ 250.00 APPLICATION FEE**
- Application Fees are non-refundable.
- **ATTACH A TYPED NARRATIVE DESCRIBING YOUR PROPOSED PROJECT IN COMPLETE DETAIL.**
- **ATTACH A SITE PLAN ( INCLUDE 12 COPIES )**
- **ATTACH PHOTOS**
- **CURRENT BUILDING ELEVATIONS**
- **PROPOSED ELEVATION CHANGES**
- **ATTACH AN OWNER'S CONSENT**

**FAILURE TO COMPLETELY FILL OUT APPLICATION WILL CAUSE IT TO BE REJECTED.**

**EXAMPLES OF A MINOR ARCHITECTURAL REVIEW:**

**Sign change**

**Color change on building**

**Small architectural changes**

**Canopies on buildings**

TOWN OF WAPPINGER PLANNING BOARD
ARCHITECTURAL REVIEW

Appl. #:_____
Date:_____

PROJECT: _____

LOCATION: _____

DATE OF PLANNING BOARD MEETING: _____

PROJECT CONSISTS OF THE FOLLOWING:

_____
_____
_____
_____
_____
_____
_____
_____

APPROVED: _____ DENIED:_____

MOTION MOVED BY: _____
SECOND BY: _____

CONDITIONS:

_____
_____
_____
_____
_____
_____
_____

_____
BEA OGUNTI, SECRETARY
TOWN OF WAPPINGER PLANNING BOARD SECRETARY

# TOWN OF WAPPINGER

ZONING ADMINISTRATOR
Barbara Roberti X128

CODE ENFORCEMENT
Susan Dao X126

FIRE INSPECTOR
Mark Liebermann X127

**ZONING DEPARTMENT**
**20 MIDDLEBUSH ROAD**
**WAPPINGERS FALLS, NY 12590-03**
**(845) 297-1373**
**FAX: (845) 297-0579**

SUPERVISOR
Dr. RICHARD THURSTON

TOWN COUNCIL
WILLIAM H. BEALE
ANGELA BETTINA
ROBERT JOHNSTON
MICHAEL KUZMICZ

# OWNER CONSENT FORM

**TO BE FILED WHEN THE APPLICANT IS NOT THE BUILDING, SITE OR PROPERTY OWNER**

**BUILDING PERMIT #**_____ **APPLICATION #**_____

**SITE LOCATION:** _____

**GRID: #**_____

**Name of APPLICANT:** _____
**(Person PHYSICALLY coming in to apply) (IF other than the Owner)**

# ~ CERTIFICATION ~

**NOTICE TO APPLICANTS: 240-109 Certificate of Occupancy**

It shall be unlawful for a building owner to use or permit the use of any building or premises or part thereof hereafter created, erected, changed, converted or enlarged, wholly or partly, in its use or structure until a Certificate of Occupancy shall have been issued by the Building Inspector and the Zoning Administrator.

***FAILURE TO COMPLY MAY RESULT IN COURT PROCEEDINGS.***
***I,*** _____***, owner of the land/site/building hereby give my permission for the Town of Wappinger to approve or deny the above application in accordance with local and state codes and ordinances.***

_____
Date

_____
Owner's Signature

_____
Owner's Telephone Number

_____
Print Name

_____
Print Owner's Address

**Zoning Board of Appeals**
**Town of Wappinger**
**2021**
**Meetings & Submission Dates**

| Meeting Dates | Submission Dates |
|---|---|
| Tuesday, January 12, 2021 | Tuesday, December 22, 2020 |
| Tuesday, January 26, 2021 | Tuesday, January 12, 2021 |
| Tuesday, February 9, 2021 | Tuesday, January 19, 2021 |
| Tuesday, February 23, 2021 | Tuesday, February 2, 2021 |
| Tuesday, March 9, 2021 | Tuesday, February 16, 2021 |
| Tuesday, March 23, 2021 | Tuesday, March 2, 2021 |
| Tuesday, April 13, 2021 | Tuesday, March 16, 2021 |
| Tuesday, April 27, 2021 | Tuesday, April 6, 2021 |
| Tuesday, May 11, 2021 | Tuesday, April 13, 2021 |
| Tuesday, May 25, 2021 | Tuesday, April 27, 2021 |
| Tuesday, June 8, 2021 | Tuesday, May 11, 2021 |
| Tuesday, June 22, 2021 | Tuesday, May 25, 2021 |
| Tuesday, July 13, 2021 | Tuesday, June 15, 2021 |
| Tuesday, July 27, 2021 | Tuesday, July 6, 2021 |
| Tuesday, August 10, 2021 | Tuesday, July 20, 2021 |
| Tuesday, August 24, 2021 | Tuesday, August 10, 2021 |
| Tuesday, September 14, 2021 | Tuesday, August 17, 2021 |
| Tuesday, September 28, 2021 | Tuesday, September 7, 2021 |
| Tuesday, October 12, 2021 | Tuesday, September 14, 2021 |
| Tuesday, October 26, 2021 | Tuesday, October 5, 2021 |
| Tuesday, November 9, 2021 | Tuesday, October 19, 2021 |
| Tuesday, November 23, 2021 | Tuesday, November 2, 2021 |
| Tuesday, December 14, 2021 | Tuesday, November 16, 2021 |

**PLEASE BE AWARE**, submissions are due by noon on the submission date.
**Zoning Board of Appeals** meetings are held on **2nd and 4th Tuesday** of each month unless there is a holiday on that Tuesday, and then it will move to the Wednesday of the same week.
(Revised 10/23/20)