

TOWN OF WAPPINGER PLANNING BOARD

Application No. \_\_\_\_\_

Date Received: \_\_\_\_\_

Fee Received: \_\_\_\_\_

**APPLICATION FOR ARCHITECTURAL REVIEW**

**TITLE OF PROJECT:** \_\_\_\_\_

**Location of Property:** \_\_\_\_\_

**NAME & ADDRESS OF APPLICANT (Corporation or Individual):**

Street \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

**NAME & ADDRESS OF OWNER (Corporation or Individual):**

Street \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

**Grid No.** \_\_\_\_\_

**Please specify use or uses of building.**

**Existing Design:** \_\_\_\_\_

**Proposed Change to exterior of building or Signage:** \_\_\_\_\_

**Materials to be used:** \_\_\_\_\_

**Proposed cost of construction:** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_ **Acreage:** \_\_\_\_\_

**Existing No. of Parking Spaces:** \_\_\_\_\_ **Proposed No. of Parking Spaces:** \_\_\_\_\_

\_\_\_\_\_  
Type Name (Corporation, LLC, Individual, etc.)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner or representative's signature

\_\_\_\_\_  
Owner's Telephone No.

\_\_\_\_\_  
Type Name and Title \*\*\*

\_\_\_\_\_  
Owner's Address

TOWN OF WAPPINGER PLANNING BOARD  
ARCHITECTURAL REVIEW

Appl. #: \_\_\_\_\_  
Date: \_\_\_\_\_

PROJECT: \_\_\_\_\_

LOCATION: \_\_\_\_\_

DATE OF PLANNING BOARD MEETING: \_\_\_\_\_

PROJECT CONSISTS OF THE FOLLOWING:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_

MOTION MOVED BY: \_\_\_\_\_

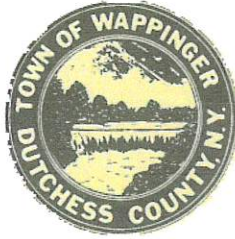
SECOND BY: \_\_\_\_\_

CONDITIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
BEA OGUNTI, SECRETARY  
TOWN OF WAPPINGER PLANNING BOARD

# TOWN OF WAPPINGER



ZONING ADMINISTRATOR  
Barbara Roberti X128

CODE ENFORCEMENT  
Susan Dao X126  
BRIAN REXHOUSE X124.

FIRE INSPECTOR  
Mark Liehermann X127

SUPERVISOR  
Dr. RICHARD THURSTON

TOWN COUNCIL  
WILLIAM H. BEALE  
ANGELA BETTINA  
ROBERT JOHNSTON  
MICHAEL KUZMICZ

**ZONING DEPARTMENT**  
20 MIDDLEBUSH ROAD  
WAPPINGERS FALLS, NY 12590-03  
(845) 297-1373  
FAX: (845) 297-0579

## OWNER CONSENT FORM

TO BE FILED WHEN THE APPLICANT IS NOT THE BUILDING, SITE OR PROPERTY OWNER

BUILDING PERMIT # \_\_\_\_\_ APPLICATION  
# \_\_\_\_\_

SITE LOCATION: \_\_\_\_\_

GRID: # \_\_\_\_\_

Name of APPLICANT: \_\_\_\_\_  
(Person PHYSICALLY coming in to apply) (IF other than the Owner)

### ~ CERTIFICATION ~

**NOTICE TO APPLICANTS: 240-109 Certificate of Occupancy**

It shall be unlawful for a building owner to use or permit the use of any building or premises or part thereof hereafter created, erected, changed, converted or enlarged, wholly or partly, in its use or structure until a Certificate of Occupancy shall have been issued by the Building Inspector and the Zoning Administrator.

***FAILURE TO COMPLY MAY RESULT IN COURT PROCEEDINGS.***

*I, \_\_\_\_\_, owner of the land/site/building hereby give my permission for the Town of Wappinger to approve or deny the above application in accordance with local and state codes and ordinances.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Owner's Telephone Number

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Owner's Address

**\*\*\*If this is a Corporation or LLC please provide documentation of authority to sign.**

**Note: The following must be submitted with application.**

- **THERE IS A \$ 150.00 APPLICATION FEE**
- **Application Fees are non-refundable.**
  
- **ESCROW FUNDS: The applicant shall deposit and maintain the sum of \$1,500.00**
  
- **ATTACH A TYPED NARRATIVE DESCRIBING YOUR PROPOSED PROJECT IN COMPLETE DETAIL.**
  
- **ATTACH A SITE PLAN ( INCLUDE 12 COPIES )**
  
- **ATTACH PHOTOS**
  
- **CURRENT BUILDING ELEVATIONS**
  
- **PROPOSED ELEVATION CHANGES**
  
- **ATTACH AN OWNER'S CONSENT**

**FAILURE TO COMPLETELY FILL OUT APPLICATION WILL CAUSE IT TO BE REJECTED.**

**EXAMPLES OF A FULL ARCHITECTURAL REVIEW:**

MAJOR FAÇADE CHANGE

NEW FREESTANDING SIGN

CHANGES TO COLORS USING NEW MATERIALS

DUMPSTER ENCLOSURES

FENCING

**PLEASE CHECK WITH THE ZONING ADMINISTRATOR IF YOU HAVE QUESTIONS.**

**Zoning Board of Appeals  
Town of Wappinger  
2022  
Meetings & Submission Dates**

**Meeting Dates**

Tuesday, January 11, 2022  
Tuesday, January 25, 2022  
Tuesday, February 8, 2022  
Tuesday, February 22, 2022  
Tuesday, March 8, 2022  
Tuesday, March 22, 2022  
Tuesday, April 12, 2022  
Tuesday, April 26, 2022  
Tuesday, May 10, 2022  
Tuesday, May 24, 2022  
Tuesday, June 14, 2022  
Tuesday, June 28, 2022  
Tuesday, July 12, 2022  
Tuesday, July 26, 2022  
Tuesday, August 9, 2022  
Tuesday, August 23, 2022  
Tuesday, September 13, 2022  
Tuesday, September 27, 2022  
Tuesday, October 11, 2022  
Tuesday, October 25, 2022  
Wednesday, November 9, 2022  
Tuesday, November 22, 2022  
Tuesday, December 13, 2022

**Submission Dates**

Tuesday, December 21, 2021  
Tuesday, January 11, 2022  
Tuesday, January 18, 2022  
Tuesday, February 1, 2022  
Tuesday, February 15, 2022  
Tuesday, March 1, 2022  
Tuesday, March 22, 2022  
Tuesday, April 5, 2022  
Tuesday, April 19, 2022  
Tuesday, May 3, 2022  
Tuesday, May 17, 2022  
Tuesday, May 31, 2022  
Tuesday, June 21, 2022  
Tuesday, July 5, 2022  
Tuesday, July 19, 2022  
Tuesday, August 2, 2022  
Tuesday, August 23, 2022  
Tuesday, September 6, 2022  
Tuesday, September 20, 2022  
Tuesday, October 4, 2022  
Tuesday, October 18, 2022  
Tuesday, November 1, 2022  
Tuesday, November 15, 2022

**PLEASE BE AWARE**, submissions are due by noon on the submission date.  
Zoning Board of Appeals meetings are held on 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month unless there is a holiday on that Tuesday at 7:00pm, and then it will move to the Wednesday of the same week.

(Revised 10/15/21)