

## Recycle Center Policy

### Admittance to the Center

By the Order of the Town Board, Town of Wappinger

#### 1. Users.

- A. All interested users of the Recycle Center and Transfer Station must obtain an annual License to use the Facility from the Office of the Town Clerk. This License to the Recycle Center and Transfer Station is a grant of permission to use the Facility for non-commercial use. The License is valid only for the calendar year in which it is intended from January 1 and expires on December 31.
- B. Licenses are only available to residents of the Town of Wappinger, including the Town of Wappinger portion of the Village of Wappingers Falls. Landlords living outside of the Town of Wappinger are not residents and are not permitted to obtain a License. Landlords living within the Town of Wappinger with multiple properties can only obtain a license for their permanent residence.
- C. A valid scannable Vehicle Registration is now mandatory for town residents to obtain a License to the Recycle Center and Transfer Station. This applies specifically to vehicles registered to a Town of Wappinger address.
- D. In the event that the scan code is obstructed, the driver's license must be presented, and it must match the address on the vehicle registration.
- E. No exceptions will be made for unregistered, expired vehicles, or "flagged" residences.
- F. Trailers registered out of state are allowed only if an annual License to the Recycle Center and Transfer Station for the specific vehicle is possessed. All other trailers must be registered with the resident's Town of Wappinger address.
- G. P.O. Boxes are acceptable only if proof of residence is provided. Such proof can be established through a driver's license with the resident's town street listed or by presenting documentation using the seven-point system, such as a cable bill, utility bill, or acknowledgement of voter registration in the Town Clerk's Office.
- H. Each Household is entitled to two (2) vehicles both of which are registered under the household address. Should a resident with an annual License need a larger vehicle to haul, then they will need to purchase an Alternate Vehicle License.
- I. All previous year's Licenses to the Recycle Center and Transfer Station MUST be removed from the vehicle.
- J. The current License to the Recycle Center and Transfer Station MUST be affixed to the vehicle that it is assigned to. The License is printed with a license plate number. The Number printed on the License to the Recycle Center and Transfer Station MUST be identical to the number found on the State License Plate on the vehicle.

#### 2. Commercial vehicles and private companies are not permitted to enter the Recycle Center.

- A. Commercial vehicles include, but are not limited to dump trucks, rack trucks, box trucks, utility vans, etc.
- B. Pick-up trucks that are for private (not commercial) use shall be permitted, even if the vehicle has commercial plates. The resident must sign an affidavit stating that said vehicle will be used for the disposal of household garbage only; additionally, resident must present vehicle registration and proof of residency in the Town of Wappinger.
- C. Should a resident that is a small business owner use a pick-up truck as his/her personal vehicle and the vehicle is registered to his/her business, he/she must present proof of residency, vehicle registration, and a notarized letter stating that said vehicle is used as his/her personal vehicle and will be used for disposal of household garbage only.

#### 3. Rental Pick-Up Trucks.

- A. Renting a pickup truck from a local business (i.e. Home Depot, U-Haul, United Rentals, Etc.) is permitted, with purchase of an Alternate Vehicle License.

#### 4. Single Use License.

- A. A resident who does NOT have the Annual License to the Recycle Center and Transfer Station may purchase a Single Use License to be used for ONE (1) visit. You do not have to use your own vehicle for this purpose, as any of the authorized types of vehicles and methods as outlined in this policy are permitted.

#### 5. Trailers.

- A. A licensed resident user of the Recycle Center and Transfer Station shall be allotted eight (8) tickets to bring a single axle trailer into the facility a total of eight times. The attendant at the entrance to the facility will have the discretion and authority to take a ticket for each use.
- B. There shall be NO double axle trailers or dump trailers licensed or permitted in the Recycle Center and Transfer Station.

#### 6. Non-Permitted Refuse Items.

- A. The Town of Wappinger Recycle Center and Transfer Station does not accept the following items: Chemicals, Driveway sealer, Paint, Sheetrock, Shingles, Tar paper, Bricks, Construction material, Hazardous waste, Masonry Insulation, Cement block, Liquids of any kind, any and ALL ELECTRONICS.

#### 7. Conduct.

- A. All licensed resident users must uphold civil and orderly conduct while purchasing a License and while utilizing the Recycle Center and Transfer Station. Abusive language, harassment, reckless driving, etc. is not tolerated and will result in the user being “flagged” by an employee of the Town of Wappinger and the revocation of a license.

#### 8. Authority and Enforcement.

- A. The Town Clerk, Deputy Town Clerk, and their designees, the Superintendent of Highways, Highway Department employees, Solid Waste attendants, and their designees, and the Dutchess County Sheriff’s Office have the complete authority to enforce the rules set forth in this policy and the discretion and authority to revoke their license and shall not be eligible to reapply for a period of 5 years following a revocation of a license.
- B. Those licensed residents using the Recycle Center and Transfer Station for commercial purposes shall have their license revoked and shall not be eligible to reapply for a period of 5 years following a revocation of a license. All vehicles must have License for entrance. No Exceptions.
- C. “Flagging” - The Town Clerk, Deputy Town Clerk, and their designees, the Superintendent of Highways, Highway Department employees, Solid Waste attendants, and their designees have the full authority and discretion to “flag” an individual who has violated any section of this policy. The employee who has “flagged” the individual must notify the Office of the Town Clerk and the Office of the Superintendent of Highways with the reason for the “flag”. The Town Clerk, Deputy Town Clerk, and their designees, the Superintendent of Highways, Highway Department employees, Solid Waste attendants, and their designees have the discretion and authority to revoke their license and shall not be eligible to reapply for a period of 5 years following a revocation of a license.
- D. These measures are implemented to ensure that the recycling center is utilized exclusively by residents, discouraging commercial or out-of-town use. Users’ cooperation in adhering to these guidelines is greatly appreciated and will help prevent the misuse of Town services.