



# TOWN OF WAPPINGER FIRE INSPECTOR DEPARTMENT

20 MIDDLEBUSH ROAD  
WAPPINGERS FALLS, NY 12590  
(845) 297-1373 Ext. 1  
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[hprager@townofwappingerny.gov](mailto:hprager@townofwappingerny.gov)



NEW YORK STATE  
CODE ENFORCEMENT

NAME OF BUSINESS: \_\_\_\_\_ PERMIT: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ CONTACT PHONE #: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

LOCATION: \_\_\_\_\_

BUSINESS MAILING ADDRESS: \_\_\_\_\_

TAX GRID NUMBER: \_\_\_\_\_

**SQUARE FOOTAGE OF BUSINESS:** \_\_\_\_\_

**OR**  
**NUMBER OF UNITS FOR MULTI-FAMILY BUILDING:** \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS OF OWNER: \_\_\_\_\_

**Permits are not transferable.**  
Any change in activity, operation, location, ownership or use shall require a new permit.  
Permits are required for the following:

### Occupancy Classification

Permits are required for the following:

<input type="checkbox"/> Alarm Systems	<input type="checkbox"/> Fire Suppression	<input type="checkbox"/> Institutional	<input type="checkbox"/> Public Assembly
<input type="checkbox"/> Automobile Repair	<input type="checkbox"/> Fireworks	<input type="checkbox"/> LP Gas	<input type="checkbox"/> Residential R-1, R-2
<input type="checkbox"/> Business/Professional	<input type="checkbox"/> Flammable Liquids	<input type="checkbox"/> Lumber Yards	<input type="checkbox"/> Storage Buildings
<input type="checkbox"/> Educational	<input type="checkbox"/> Hazardous Materials	<input type="checkbox"/> Mercantile	<input type="checkbox"/> Utility
<input type="checkbox"/> Factory	<input type="checkbox"/> High Hazard	<input type="checkbox"/> Multiple Uses	<input type="checkbox"/> Welding & Cutting

**COMPLETE THIS FORM AND RETURN WITH \$ FEE Per Section 122-16 – Town of Wappinger Code**  
**See attached fee schedule, based on square footage.**

**TO: Town of Wappinger Fire / Building Department**  
**20 Middlebush Road – Wappinger Falls, NY 12590**

Conditions, Surroundings and Arrangements to be in accordance with the codes of NYS FIRE CODE. The Town is the Administrator and Enforcement Agent for the “New York State Uniform Fire Prevention and Building Code”.

\_\_\_\_\_  
Business Owner (Print)

\_\_\_\_\_  
Business Owner’s Address

FEE PAID: \_\_\_\_\_

DATE: \_\_\_\_\_

APPROVAL: \_\_\_\_\_

DATE: \_\_\_\_\_

(Signature of Building or Fire Inspector)

*“Smoke Detectors and Sprinklers – Save Lives and Property”*

## Chapter 122. Fees and Fines

### Chapter 85, Building Code Administration – Operating Permit Fees

- A. Inspection applications shall be processed by the Fire Inspector in compliance with the NYS Uniform Fire Code.
- B. Owners /Tenants shall register annually with the Fire Inspector within 30 days of notice. Failure to comply may result in legal action and penalty of \$250.00.
- C. Owners/Tenants of property, office space, unit, or multi-family, shall pay to the Town of Wappinger the annual fee determined by gross floor area of the use as follows:

(3) Operating Permit Fees

- [a] Annual fee for operating Permits for areas of public assembly and nonresidential uses requiring operating permits: **(NOT FOR MULTI FAMILY BUILDINGS. SEE BELOW FOR SEPARATE FEE SCHEDULE)**

1 to 999 square feet	\$100
1,000 to 2,999 square feet	\$150
3,000 to 5,999 square feet	\$250
6,000 to 11,999 square feet	\$300
12,000 to 24,000 square feet	\$500
Above 24,000 square feet	\$500 plus \$25 for each 1,000 square feet above 24,000.
Common Area of Building	\$175

- [b] **Multiple Family dwellings:**
- [i] Three to 10 units: \$200 per year.
  - [ii] Eleven to 50 units: \$275 per year.
  - [iii] More than 50 units: \$1000 per year.
  - [iv] Multiple dwelling common area: \$175 per year.
- [c] Alarm for nonresidential occupancies: \$150 per year.

A. The payment of the above fees shall be the responsibility of the occupant of the premises, except that the fee for commercial common area shall be the responsibility of the property owner. Fees are subject to change from time to time upon adoption of an updated ordinance or the discovery of additional square footage in a structure or separate structure(s) that were not previously identified.

B. Failure to pay operational or assembly fees. It shall be unlawful to refuse or fail to pay the operational or assembly fee after being given notice to do so per the established fee schedule.