

**HIGHWAY SUPERINTENDENT**  
Michael Sheehan

10 HIGHWAY DRIVE  
WAPPINGERS FALLS, NY 12590

**SECRETARY**  
Karol Kelly

(845) 297-9451 Office  
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# TOWN OF WAPPINGER



**SUPERVISOR**  
Joseph D. Cavaccini  
845-297-4158

**TOWN BOARD**  
William H. Beale  
Heather O'Dell  
Christopher Phillips  
Alfred Casella

**TOWN CLERK**  
Joseph Paoloni

## SUPERINTENDENT OF HIGHWAYS

### DRIVEWAY PERMIT

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_  
(All owners must sign)

Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_  
(If different from owner)

Mailing Address: \_\_\_\_\_ 911 Address: \_\_\_\_\_

Grid Number: \_\_\_\_\_

Required Fee: \_\_\_\_\_ \$150.00 \_\_\_\_\_ (submit with application)

Location of Work: \_\_\_\_\_

The Town reserves the right to grant or deny a permit request. All authorized work shall be completed within one year from permit issue date. If work cannot be completed by the date specified, applicant must apply for renewal of the permit.

The Permittee shall assume all liability for and save the Town, its agents and its employees, harmless from any and all claims for damages, actions or causes of action arising out of work to be done herein and the continuing uses by Permittee, including, but not limited to the placing, constructing, reconstructing and maintaining utility under this application.

#### The requirements of the Town of Wappinger for putting in a new driveway are as follows:

- The driveway shall be laid out and constructed, and the grade within 25' of the road shall be no less than 2% or greater than 4%. Driveway shall be staked prior to construction.
- The first 25' of all driveway shall be paved. Any driveway with a grade of 6% or more must be paved in its entirety. No area of any driveway may exceed 15%.
- All side slopes of all driveways shall not exceed 1' on 3'.
- The contractor shall obtain all necessary permits and construct entrances to the satisfaction of the Town Superintendent of Highways.
- Property owners shall maintain lawns to edge and shoulder of pavement.

(I, We), the undersigned, accept the terms and conditions of the Highway Work Permit established by the Town and will perform all work to the specifications of the Superintendent of Highways.

**PLEASE DETAIL SCOPE OF WORK TO BE DONE:**

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Permit application is valid for one year.** Upon expiration of the one year period, if work has not commenced, a new application and fee may be required at the discretion of the Highway Superintendent.

**OFFICE USE ONLY**

Application reviewed / approved by Town Engineer: \_\_\_\_\_

Application reviewed / approved by Highway Superintendent: \_\_\_\_\_

APPLICATION STATUS (date, initials): \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Cancelled \_\_\_\_\_

**\*\*\*\*\* this permit will expire one year from date of issuance \*\*\*\*\***